



**DELAWARE HEALTH
AND SOCIAL SERVICES**

DIVISION OF SUBSTANCE
ABUSE AND MENTAL HEALTH

CENTRAL OFFICE

December 16, 2011

Brenda Shyvonne Osborne
26 Plymouth Road
Felton, Delaware 19943

Dear Ms. Osborne:

I am pleased to inform you that the proposal submitted in response to the Division of Substance Abuse and Mental Health's RFP HSS-11-087 for the GED Teacher has been reviewed and evaluated. As a result, the Division would like to begin contract negotiations with you. Ceasar McClain, DSAMH Contracts Manager, will be contacting you to schedule a contract negotiation meeting. Please be advised that you may not begin service delivery until you have a signed contract and purchase order in hand.

Thank you for your interest in working with the Division of Substance Abuse and Mental Health. We look forward to working with you on this project. If you have any questions, please contact Ceasar McClain at (302) 255-9417.

Sincerely,

Kevin A. Huckshorn
Director

Cc: Kieran Mohammed, DMS Procurement
Celena Hicken, DSAMH
Marc Richman, DSAMH
Darlene Plummer, DSAMH
Ceasar McClain, DSAMH ✓